

SPECIAL BOARD OF EDUCATION MEETING

July 23, 2014

5:00 p.m.

1. Call to Order – President

2. Pledge of Allegiance

3. Roll Call

_____ Bunting _____ Eppley _____ French _____ Stewart _____ Swope

4. Reading of Notice

The purpose of the special board meeting is (#1) to hold a public hearing regarding the retire/rehire of employees and (#2) any other business which may lawfully be considered at this meeting.

Open session will be held to approve any resolutions.

5. Transfer of Funds

Approve transfer from Construction Fund (010-9700) to the Permanent Improvement Fund (003) in the amount of \$1,394,734.21. This will completely close out the construction fund.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Eppley _____ French _____ Stewart _____ Swope

6. Resignation – Certificated

Accept the resignation of Karin A. Kopchak, 3rd grade teacher at Zane Grey Elementary, effective September 1, 2014. Reason for resignation is retirement.

Accept the resignation of Kellye Krebs, Intervention Specialist at Zane Grey Elementary, effective August 15, 2014. Reason for resignation is other employment.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Eppley _____ French _____ Stewart _____ Swope _____ Bunting

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7. Employment – Administrative

Approve Garry E. Young as Principal at Zanesville High School. This two year (12 month) contract is effective August 1, 2014. Salary will be \$88,000 (ADE II A - exempt), pending proper certification and background checks.

Approve Katherine E. Sauline as Principal at Zanesville Middle School. This two year (12 month) contract is effective August 1, 2014. Salary will be \$85,000 (ADS III E – exempt), pending proper certification and background checks.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Stewart _____ Swope _____ Bunting _____ Eppley

8. Extended – Administrative

Approve Michael D. Young as acting treasurer beginning July 28, 2014 through July 31, 2014. Rate of pay will be the per diem rate from his contract set to begin August 1, 2014.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Stewart _____ Swope _____ Bunting _____ Eppley _____ French

9. Employment – Certificated

Approve the following certificated personnel for the 2014-2015 school year, pending appropriate certification requirements and background checks.

Danielle R. Christy – Intervention Specialist at John McIntire Elementary

Experience: 0 **College:** Muskingum University (BA+150)
Effective Date: August 15, 2014 **Amount:** \$32,415.00

Ashleigh L. Roberts – Math Teacher at Zanesville Middle School – New Tech

Experience: 0 **College:** Ohio Northern University (BA+150)
Effective Date: August 15, 2014 **Amount:** \$32,415.00

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Eppley _____ French _____ Stewart

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10. Rehire – Certificated

Accept the rehire of Mary Bates, Music Teacher at Zanesville Middle School, effective August 18, 2014. Rate of pay will be BA+150, step 11.

Accept the rehire of Laura Dunn, Family Consumer Science Teacher at Zanesville Middle School, effective August 18, 2014. Rate of pay will be MA+45, step 8.

Accept the rehire of Vickye Lewis, Speech Teacher at Zane Grey Elementary, effective August 18, 2014. Rate of pay will be BA+150 step 11, (pro-rated for 160 days only).

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Eppley _____ French _____ Stewart _____ Swope

11. Employment – Classified

Approve the employment of Jennifer Myers, as Secretary (10 months–212 days) at John McIntire Elementary, effective August 4, 2014, pending proper certification and background checks. Rate of pay to be step 5 from the appropriate salary schedule.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Eppley _____ French _____ Stewart _____ Swope _____ Bunting

12. Change in Contract - Administrative Support Staff

Approve a change in contract and pay for Tyler Smith, Computer Technician (10 month position) for Zanesville City Schools to Technology Coordinator at Zanesville Community High School (10½ month position), effective July 28, 2014. Rate of pay will go from \$25,440.00 to \$35,000.00 per year.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Stewart _____ Swope _____ Bunting _____ Eppley

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13. Increase in hours - Classified

Approve the change in hours for Misty Acheson, Special Education Aide at John McIntire Elementary from 3½ hours per week to reflect 6 ½ hours per week. This change is effective August 19, 2014, pending appropriate certification and background check.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Stewart _____ Swope _____ Bunting _____ Eppley _____ French

14. Increase in salary – Classified

Approve the increase of salary for Nancy Chappellear, Special Education Administrative Assistant (12 month position) from class III, step 25 at \$15.13 to reflect class II, step 25 at \$15.70 per hour. This salary increase will be effective August 1, 2014.

Approve the increase of salary for Marsha Hutchinson, Preschool Administrative Assistant (10 month position) from class III, step 11 at \$14.81 to reflect class II, step 12 at \$15.49 per hour. This salary increase will be effective August 4, 2014.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Eppley _____ French _____ Stewart

15. Correction – Classified Transfer

Approve the transfer of Brenda Maniaci, Secretary at John McIntire Elementary (10 months, 7 ½ hours per day) to reflect Library Tech at John McIntire Elementary (9 months (instead of 9 ½ months), 7 hours per day), effective August 18, 2014, Rate of pay to be step 16 from the appropriate salary schedule.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Eppley _____ French _____ Stewart _____ Swope

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16. Correction – Certificated

Approve the change in contract amount for Michael R. Schreiber, Physical Education Teacher at John McIntire Elementary and National Road Elementary. Contract amount for MA, step 7 is \$44,778 rather than \$46,347.00, that was previously approved.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Eppley _____ French _____ Stewart _____ Swope _____ Bunting

17. Classified Contracts

Approve the employment of the classified staff for the forthcoming 2014-2015 school year, as per approved salary schedules in effect. List attached.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Stewart _____ Swope _____ Bunting _____ Eppley

18. Core Teacher Leader – Resignation

Accept the resignation of Lisa Olney as Core Teacher Leader effective the 2014-2015 school year. Reason for resignation is personal.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Stewart _____ Swope _____ Bunting _____ Eppley _____ French

19. Agreement with Yvonne Williams

Approval to enter into an agreement with Yvonne Williams to provide speech services for a Zanesville City Schools student on home instruction for the 2014-2015 school year. Rate of pay to be sixty-five dollars (\$65.00) per hour, one hour per week.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Eppley _____ French _____ Stewart

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20. Agreement between Zanesville City Schools and Brenda Wolfe, LPN

Approval to enter into an agreement with Brenda Wolfe, LPN to provide nursing services for a Zanesville City student at Muskingum County DD (Starlight). Rate of pay to be \$24.75 per hour for six hours per day, five days per week for the 2014-2015 school year.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Eppley _____ French _____ Stewart _____ Swope

21. Substitute Bus Drivers – Hourly Rate Increase

Approve an increase in hourly rates for the substitute bus drivers from \$10.50 per hour to reflect \$12.00 per hour effective August 19, 2014.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Eppley _____ French _____ Stewart _____ Swope _____ Bunting

22. Bus Purchase

Be it resolved, Zanesville City Schools accepts the bids received through the bid process and enter into a contract with Truck Sales and Service, Inc. to supply one 77 passenger bus at \$86,008.00

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Stewart _____ Swope _____ Bunting _____ Eppley

23. Resolution Adopting a Calamity Day Alternative Make-Up Plan

WHEREAS, the Zanesville City Schools Board of Education desires that students have learning opportunities even when schools are closed for any of the reasons specified in section 3317.01 of the Ohio Revised Code and in excess of the number of days authorized in section 3313.48; and

WHEREAS, section 3313.88 authorizes a board of education to file an annual plan with the Ohio Department of Education by August 1 of each year to provide online learning opportunities for students in lieu of attendance on such excess days;

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Resolution Adopting a Calamity Day Alternative Make-Up Plan (continued)

NOW THEREFORE BE IT, AND IT IS, HEREBY RESOLVED that Zanesville City Schools Board of Education hereby approves the following plan and authorizes its filing with the Ohio Department of Education.

Pursuant to Ohio Revised Code section 3313.88, the board of education of the Zanesville City School District hereby authorizes the following plan to allow students of the district to access and complete classroom lessons in order to complete up to three days of instruction in excess of the number of days permitted under section 3313.48 because of the closing of schools for any of the reasons specified in section 3317.01.

- 1) This plan is submitted, pursuant to approval of the board of education, prior to August 1.
- 2) This plan includes the written consent of the teachers' employee representative as designated under division (B) of section 4117.04. Such consent is on file in the official file of the board of education and is hereby incorporated into this plan as if specifically rewritten.
- 3) Not later than November 1 of the 2013 -2014 school year, each classroom teacher shall develop a sufficient number of lessons for each course taught by that teacher with such lessons requiring, in the judgment of the teacher, an amount of time equal to or greater than the amount of instructional time the student would receive for three school days in such teacher's class.
- 4) The teacher shall designate the order in which the lessons are to be posted on the district's web portal or web site.
- 5) Teachers will update or replace such lessons as necessary throughout the school year based on the instructional progress of students.
- 6) As soon as practicable after an announced school closure in excess of the number of days permitted under section 3313.48, staff members designated by the appropriate administrator shall make the designated lessons available on the district's portal or site. Each lesson shall be posted for each course that was scheduled to meet on the day of the school closing.
- 7) Each student enrolled in a course for which a lesson is posted shall be granted a two-week period from the date of posting to complete the lesson. If the student does not complete the lesson within this time period, the student will receive an incomplete or failing grade unless a reason sufficient to the teacher is provided.

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Resolution Adopting a Calamity Day Alternative Make-Up Plan (continued)

- 8) Students without access to a computer shall be permitted to complete the posted lessons at school after the reopening of school. Students utilizing this option will be granted two weeks from the date of reopening to complete such lessons. If the student does not complete the lesson within this time period, the student will receive an incomplete or failing grade unless a reason sufficient to the teacher is provided. The district will provide access to district computers before, during, or after the school day (provided that the equipment is available and accessible at those times) or may provide a substantially similar paper lesson in order for students to complete the assignments.
- 9) The board of education hereby authorizes “blizzard bags,” which are paper copies of the lessons posted online. Teachers shall prepare paper copies approximating the content of the online lessons and shall update such paper copies when updating any of the online lessons. “Blizzard bags” shall be distributed to all students by not later than December 1 of the school year or such other date as may be selected by the superintendent. Students shall submit completed lessons to the teachers assigning such lessons not later than two weeks after the date of school closing in excess of the number of days permitted under section 3313.48

In witness thereof, we hereby affix our signatures on this 24th day of January 2014.

Jolene Carter, Treasurer
Zanesville City Schools

Scott Bunting, President
Zanesville Board of Education

Autumn Wilden, President
Zanesville Education Association

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Stewart _____ Swope _____ Bunting _____ Eppley _____ French

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24. Supplemental Contracts

Approve the following supplemental positions as a permanent part of the Zanesville Education Association Contract. Positions are retroactive to the 2013-2014 school year.

First Name	Last Name	Buiding	Position	Step	Class	Stipend
Steve	Randles	ZHS	Summer Boys Soccer Fitness	0	X	\$769.00
Todd	Riley	ZHS	Summer Girls Soccer Fitness	0	X	\$769.00
Laura	Tompkins	ZHS	Summer Volleyball Fitness	0	X	\$769.00
Lori	Hickman	JME	Elementary Yearbook Advisor	0	X	\$769.00

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Eppley _____ French _____ Stewart

25. EXECUTIVE SESSION

WHEREAS board of education and other governmental bodies are required by statue “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

- _____ Personnel matters
 - _____ to consider the appointment of employee(s) [reemployment] or public employees or officials
 - _____ to consider the promotion or compensation of public employee(s) or officials
 - _____ to consider the dismissal, discipline, or demotion of employee(s) or students
 - _____ to consider the investigation of charges or complaints or employee(s) or students
- _____ to consider the purchase of property for public purposes
- _____ to consider the sale of property at competitive bidding, if premature disclosure of information would give unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest

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EXECUTIVE SESSION (continued)

- _____ to confer with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action
- _____ conference with an attorney
- _____ preparing for, conducting, or reviewing negotiations or bargaining sessions with employees
- _____ matters required by federal law or state statutes to be confidential
- _____ specialized details of security arrangements

Time entered executive session: _____ a.m./p.m.

Time returned to public session: _____ a.m./p.m.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Eppley _____ French _____ Stewart _____ Swope

26. MEETING ADJOURNMENT

BE IT RESOLVED, that the Zanesville City Schools Board of Education meeting is adjourned.

Time: _____ a.m./p.m.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Eppley _____ French _____ Stewart _____ Swope _____ Bunting